



Foundation Apprenticeship in Warehousing and Storage

Overview

This qualification is suitable for individuals who are involved in warehousing and storage as their primary work activity and wish to receive recognition for their experience or, if new to a career in warehousing and storage, wish to take the next steps towards professional qualifications. The Apprenticeship consists of qualifications that are included in the Qualifications and Credit Framework (QCF) and provides a flexible approach to learning through the selection of units and credits. The qualifications can be achieved through a mixture of portfolio building, observation, assessment and knowledge and understanding questioning.

The qualifications within the Apprenticeship include:

- › Level 2 NVQ Certificate in Warehousing and Storage
- › Essential Skills Level 1 in Communication
- › Essential Skills Level 1 in Application of Number

Level 2 NVQ Certificate in Warehousing and Storage

This certificate is made up of units at levels 2 and 3 where learners can demonstrate their knowledge, skills and experience in Warehousing and Storage. Each unit has a credit value and in order to complete the certificate, learners are required to achieve a minimum of 26 credits. These are to be achieved from the 2 Mandatory units, 2 units from Option Group 1, 1 unit from Option Groups 2, 3 and 4 plus units from Option Group 5 to the value of 6 credits.

The following table will outline the units and their credit value available for selection:

Mandatory Units

Title	Level	Credit
Health, safety and security at work	2	3
Develop effective working relationships with colleagues in logistics operations	2	4

Mae'r Rhaglenni Prentisiaeth, Hyfforddeiaeth a Thwf Swyddi Cymru, a arweinir gan Lywodraeth Cymru, yn cael cymorth ariannol gan Gronfa Gymdeithasol Ewrop

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Option Group 1 – select 2 units

Title	Level	Credit
Pick goods in logistics operations	2	3
Wrap and pack goods in logistics operations	2	3
Place goods in storage in logistics operations	2	4
Process orders for customers in logistics operations	2	3
Assemble orders for dispatch in logistics operations	2	3

Option Group 2 – select 1 unit

Title	Level	Credit
Maintain the cleanliness of equipment in logistics operations	2	3
Keep the work areas clean in logistics operations	2	3
Maintain hygiene standards in handling and storing goods in logistics operations	2	3

Option Group 3 – select 1 unit

Title	Level	Credit
Move and / or handle goods in logistics operations	2	4
Use equipment to move goods in logistics operations	2	3
Use a forklift side-loader in logistics operations	2	1
Use an industrial forklift truck in logistics operations	2	1
Use a hoist in logistics operations	2	1
Use a compact crane in logistics operations	2	1

Option Group 4 – select 1 unit

Title	Level	Credit
Keep stock at required levels in logistics operations	2	3
Check stock levels and stock records	2	3



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Option Group 5 – Any combination to a minimum of 5 credits

Title	Level	Credit
Operate equipment to perform work requirements in logistics operations	2	8
Receive goods in logistics operations	2	3
Maintain the safety and security of hazardous goods in logistics operations	3	6
Process returned goods in logistics operations	2	3
Sort goods and materials for recycling or disposal in logistic operations	2	3
Supervise the receipt, storage and dispatch of goods	3	6
Contribute to the provision of customer care in logistics operations	2	3
Principle of food safety in logistics	2	1

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